

**From:** LCHIP administrator@grantinterface.com  
**Subject:** Jaffrey Meetinghouse (Final Documentation Follow Up)  
**Date:** November 1, 2022 at 3:48 PM  
**To:** Rob@rs41.org  
**Cc:** kmidolo@lchip.org

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Hi, Rob -

Thanks for submitting the Final Documentation Follow Up. It looks mostly fine. Just a couple requests:

1. The final project budget (attached) includes an expense line -- but not an income line -- for an ineligible expense ("Specifications & Project Management" for \$20,000). As a result the budget does not balance. Please modify the budget, so that income is shown to cover this expense, and so that the budget will balance. Additionally, please review the four income lines that are labeled as "expected," and update them if they have actually been received by now.
2. The Certificate of Coverage that you uploaded for liability insurance expired on July 1, 2022. Please upload a certificate showing active coverage.

I will revert your Final Documentation Follow Up to Draft status, so that you can make these changes. When you have done so, please press Submit.

Much appreciated -

George

P.S. I see that you have an LCHIP plaque from your previous grant: We have a photo of it from your last Annual Monitoring Report. In the Final Documentation Follow Up, under the section "LCHIP Plaque," we see that the "Yes" radio button has been filled in, indicating that you already have a sign. Please let us know if you experience any difficulties re-submitting this Follow Up on this or any other account.